

Enterprise account

Scheduled payments & Remittance Advice

SAP Ariba

1. Scheduled payment
2. Remittance advice



proximus

Before continuing:

- be sure that you have an Enterprise account
- Verify in Ariba Network the correct routing status of your invoice: acknowledged

Overview Getting started

0

New orders

Last 31 days

0

Changed orders

Last 31 days

0

Orders to invoice

Last 31 days

0

Rejected invoices

Last 31 days

0

Orders

Last 31 days

2

More

My widgets

Proximus S.A. de droit p...

Customize

Purchase orders

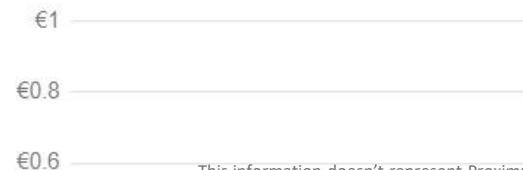
Last 3 months

€0 EUR

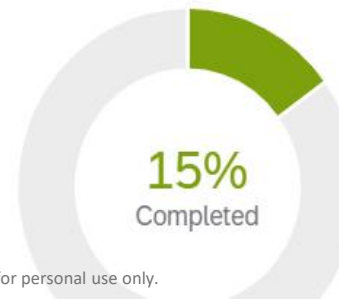


Invoice aging

€0 EUR



Company profile

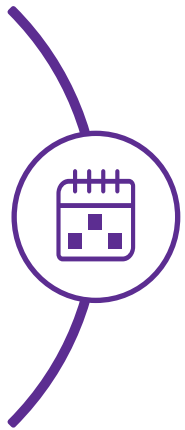


My leads



You have no open leads matching your company profile. [View all leads](#)

1. Scheduled payments*



Follow the steps to view [all](#) the scheduled payments



* Scheduled payment = the [estimated net due date](#) based on the payment term, regardless the invoice status.

1. To view all the scheduled payments

← Back to classic view

In the **Payments**, click “Scheduled Payments”

- Early Payments
- Scheduled Payments**
- Remittances

- ### Getting Started with Ariba
- Review Ariba Fee Structure
 - Confirm Billing Contact
 - Add Users to Your Account

Review Subscription Pricing

 Network Transaction Service	 Bronze	 Silver	 Gold	 Platinum
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Collaborate with your customers over the Ariba Network for low or no cost until you reach activity thresholds that deliver even greater business value. [Learn More.](#)

[Review Subscription](#)

Orders, Invoices and Payments

All Customers ▾ Last 14 days ▾

9 New Purchase Orders	10 Orders with Service Lines	0 Orders that Need Attention	16 Orders to Invoice	5 Invoices	⋮ More...
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Now we're mobile.

Check it out.



1. To view all the scheduled payments

← Back to classic view



Home Orders ▾ Fulfillment ▾ Invoices ▾ **Payments ▾** Catalogs Reports ▾

Scheduled Payments

▶ Search Filters

- **Reference** = your invoice
- **Scheduled Payment date** = net due date
- **Status** could be:
 - Scheduled → The payment is scheduled for a given date.
 - On hold → invoice not yet approved for payment
 - Canceled → invoice has been sent back to you

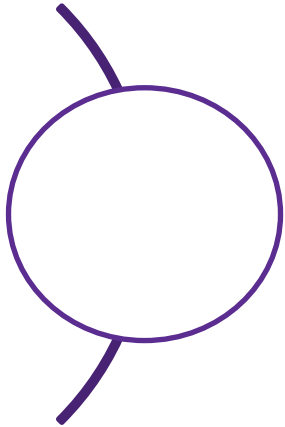
Scheduled Payments (3)



Payment Proposal	Customer	Reference	Method	Scheduled Payment Date	Settlement Date	Remaining	Amount Due	Status	Early Pay Status
[blurred]	Proximus S.A. de droit public - TEST	[blurred]	Other	5 Jul 2021		[blurred]	[blurred]	Scheduled	Not Eligible
[blurred]	Proximus S.A. de droit public - TEST	[blurred]	Other	5 Jul 2021		[blurred]	[blurred]	On Hold	Not Eligible
[blurred]	Proximus S.A. de droit public - TEST	[blurred]	Other	5 Jul 2021		[blurred]	[blurred]	Scheduled	Not Eligible

Mailing Scheduled Payment notification

Mails are also sent from Ariba Network to keep you informed about your Scheduled Payment:



In the body: “Invoice approved” refers to the fact that the invoice has arrived at Proximus.

Notice of new scheduled payment Inbox x

network_accounts@ariba.com <ordersender-prod@ansmtp.ariba.com> [Unsubscribe](#)
to me ▾



Important! -- New scheduled payment has been received.

Dear [REDACTED]

Proximus S.A. de droit public - TEST has approved the referenced invoice. The summary terms of this offer can be seen below, with the full details in your Ariba Network account.

Payment Details

Customer: [REDACTED]
Amount Due: [REDACTED]
Scheduled Payment Date: [REDACTED]
Payment Proposal ID: [REDACTED]
Invoice : [REDACTED]
Original Amount: [REDACTED]
Adjustment: [REDACTED]
Payment Method: [REDACTED]
Status: **Scheduled**

Sincerely,
The Ariba Network Team
<https://seller.ariba.com>

[View Scheduled Payment](#)

Notification : In case of **changes** in Invoice Status


An invoice booked with an expected payment date may be subject to changes between the time the Scheduled Payment Date was issued and the Remittance Advice foreseen.

In this case, notification mails will be sent to the supplier for this notice.

In addition, in the Scheduled Payment Date extract, the invoice status will change from “scheduled” to “**On Hold**”

Scheduled Payments

► Search Filters

Scheduled Payments (3) 

Payment Proposal	Customer	Reference	Method	Scheduled Payment Date	Settlement Date	Remaining	Amount Due	Status	Early Pay Status
	Proximus S.A. de droit public - TEST	Test RAdv Sce 2	Other	5 Jul 2021		35 Days		Scheduled	Not Eligible
	Proximus S.A. de droit public - TEST	Test RAdv Sce 1	Other	5 Jul 2021		35 Days		On Hold	Not Eligible
	Proximus S.A. de droit public - TEST	Test RAdv Sce 3	Other	5 Jul 2021		35 Days		Scheduled	Not Eligible

** Values are estimates only

Notification : In case of **changes** in Invoice Status

In case the invoice is rejected, the notice will be sent the same way.

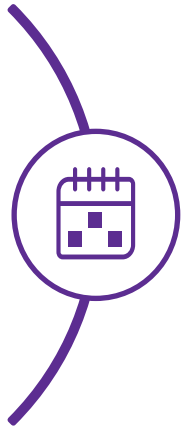
The supplier is expected to see “**Canceled**” iso of “Scheduled” from the initial Scheduled Payment Date extract.

Important :

No change will be reflected from the Payment Timeline which will still show the initial status.

The screenshot displays the SAP Ariba Network interface for an invoice. The top navigation bar includes the SAP logo, 'Ariba Network', 'Enterprise Account', and 'TEST MODE'. A 'Back to classic view' button is also present. The main content area shows 'Scheduled Payment:' with a blurred ID and a 'To Inbox' button. Below this are tabs for 'Detail', 'Payment History', and 'History'. The 'Payment Information' section lists fields like 'Scheduled Payment Date', 'Payment Method', 'Invoice ID', 'Payment Term Code', and 'Paying Company Code', all with blurred values. A 'PAYMENT PROPOSAL' box is highlighted in red, showing '(Canceled)', 'Original Amount: (880.88 EUR)', 'Discount Amount: (0.00 EUR)', and 'Amount Due: (880.88 EUR)'. The 'Payment Timeline' section shows three events: 'Invoice Created' (728.00 EUR, 21 May 2021) with a checkmark, 'Invoice Approved / Payment Proposal Received' (4 Jun 2021) with a checkmark, and 'Original Due Date' (5 Jul 2021) with an empty circle.

2. Remittance Advices*



Follow the steps to view [all](#) the remittance advices



* Remittance Advice = Date on which we instructed our bank to pay your invoice (payment date)

2. To view all the remittance advices

← Back to classic view

In the **Payments**, click “**Remittances**”

- Early Payments
- Scheduled Payments
- Remittances**

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Now we're mobile.
Check it out.

2. To view all the remittance advices

← Back to classic view



Home Orders ▾ Fulfillment ▾ Invoices ▾ **Payments ▾** Catalogs Reports ▾

- **Payment Date** = Remittance Advice
- **Status** = Paid

Remittances

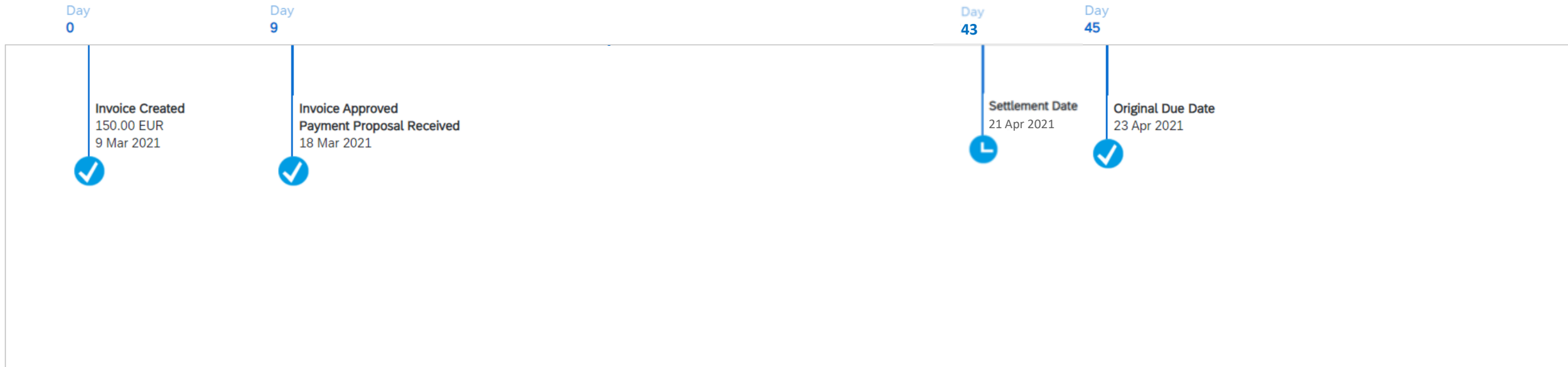
► Search Filters

Remittances (3)

Transaction #	Customer	Payment Date	Account ID	Method	Reference Number	Gross	Discount	Adjustment	Net	Difference	Status	Routing Status
	Proximus S.A. de droit public - TEST	8 Apr 2021				3,630.00 EUR	0.00 EUR	0.00 EUR	3,630.00 EUR		Paid	Sent
	Proximus S.A. de droit public - TEST	8 Apr 2021				9.54 EUR	0.00 EUR	0.00 EUR	9.54 EUR		Paid	Sent
	Proximus S.A. de droit public - TEST	1 Apr 2021				181.50 EUR	0.00 EUR	0.00 EUR	181.50 EUR		Paid	Sent

Payment Timeline of a Remittance Advice

Payment Timeline



Additional Information

Organization Unit:
originalInvoiceNo:
buyerInvoiceID:
fiscalYear:

Remarks :

- Invoice Created Amount is VAT exclusive.
- Invoice Approved = invoice is approved to follow standard Payment Procedure (this does not necessarily mean approved for payment)

For information: Invoice document Status levels

There are two different document statuses: scheduled payment status & invoice document status.

Invoice document status levels describe your updates to invoices:

- **Sent:** Proximus received the invoice but has not yet approved or rejected it.
- **Approved:** Proximus matched all amounts in the invoice against amounts in an order or a contract or are in the process of issuing payment.
- **Paid:** Proximus paid the invoice. This status applies only if Proximus uses invoices to trigger payment.
- **Rejected:** Proximus rejected the invoice, or the invoice failed validation by Ariba Network.
- **Failed:** Ariba Network experienced a problem routing the invoice.
- **Canceled:** The supplier canceled the invoice, or you approved the invoice cancellation.

Thank You